***Custom Rod Builders Guild Awards and Recognition Program***

***Purpose*:** To recognize membership, service, participation, support, sponsorship, achievement, and significant contributions by members of the Custom Rod Builders Guild.

***Eligibility*:** Anyone who is a member in good standing of the Custom Rod Builders Guild.

***Types of Recognition*:**

 **-Membership**

* **Regular**

Recognition for joining the Custom Rod Builders Guild. Recognition will be in the form of certificate with Gold fancy border with embossed gold, star point edge trim seal. The authenticating signature will be by the Guild President. (Attachment A) The Director of Membership will prepare and send the certificates to new members of the Guild.

* **Corporate**

Recognition for Corporate Membership with the Custom Rod Builders Guild. Recognition will be in the form of certificate with Green fancy border with embossed gold, star point edge trim seal. The authenticating signature will be by the Guild President. (Attachment B) The Director of Corporate Membership will prepare and send the certificates to all new Corporate Members as they upon the completion of the Corporate Membership contract.

* **Youth**

 Recognition for Youth Membership. Recognition will be in the form of certificate with Red fancy border with embossed gold, star point edge trim seal. The authenticating signatures will be by the Guild President and the youth’s mentor**. (Attachment C) The Director of Youth Membership will prepare and send certificates to all new youth members mentors. The mentor will sign and present the certificate to their sponsored youth.**

 **-Participation in Events, committees, and panels**

Recognition will be in the form of a certificate with a Blue fancy border without seal. The authenticating signature will be by the Guild President. (Attachment D) The Committee Chairman of Guild events will send the list of Guild members who deserve this recognition to the Director of Event Coordination, who, in turn, will send the list to the Director of Membership for certificate preparation and sending to the requesting chairman. Appointing authorities of panels and committees will send the names and duties of deserving Guild members to the Director of Membership for preparation and sending the certificates to citation recipients.

 **-Event Presenters**

Recognition will be in the form of a certificate with Blue fancy border without seal. The authenticating signature will be by the Guild President. (Attachment E) The Committee Chairman of Guild events will send the list of Guild members who deserve this recognition to the Director of Event Coordination, who, in turn, will send the list to the Director of Membership for certificate preparation and sending to the requesting chairman

 -**Event Sponsors**

Recognition will be in the form of a certificate with a Blue fancy border without seal. The authenticating signature will be by the Guild President. (Attachment F) The Committee Chairman of Guild events will send the list of Guild members who deserve this recognition to the Director of Event Coordination, who, in turn, will send the list to the Director of Membership for certificate preparation and sending to the requesting chairman

* **Elected or appointed positions.**

Incumbents of elected or appointed positions, to include those of Director, Executive officers, Regional Chairmen, and Event Coordinators will be recognized with a Gold fancy border with solid gold inner border line with embossed gold star point edge trim seal. Authenticating signature by the Guild President for elected positions and by the appointing authority for appointed positions**.** (Attachment G) The Chairman of the nominations Committee will send the list of selectees to the Director of Membership for preparation and forwarding of certificates to Guild members who have been elected to positions within the Guild. Appointing authorities of will send the names and duties of deserving Guild members to the Director of Membership for preparation and sending the certificates to citation recipients.

 **-Legacy Legends Hall of Fame Recognition**

The Custom Rod Builders Guild will consider nominations for outstanding contributors to custom rod building who have been members of the Custom Rod Builders Guild to be inducted into the Guild’s records as Legacy Legends Hall of Fame. No more than three rod builders may be inducted into the Guilds Legacy Legends Hall of Fame each year. The following factors should be considered in the nomination and approval of Legacy Legends:

-Made substantial contributions to the state of craftsmanship of custom rod building

 - Been a member of the Custom Rod Builders Guild during a significant portion of the period that they made substantial contributions to custom rod building.

- Set standards in techniques, quality of work, innovative procedures, concepts of function and design, fabrication of unique tools and materials.

- Influenced the growth, direction, and organization of custom rod building organizations and their activities.

- Expanded communication among rod builders through effective use of multi-media.

**NOMINATING PROCEDURES:**

Any member in good standing may submit nominations for other members in good standing to be inducted into the Custom Rod Builders Guild Legacy Legends Hall of Fame. The nominations will be submitted electronically during the Annual General Election by completing an online form that will be made available on the website. The nominations will be collected by the Elections Nominations Committee and passed to the Awards Board for consideration. The Awards Board will make recommendations to the Board of Directors for decision. The Board of Directors may approve up to three rod builders to be inducted but are not obligated to approve any. Legacy Legends will be entered into the Guild’s website Hall of Legends. The entry will provide one, or more photographs of the inductee and a biographical narrative.

The recipient will be presented a certificate with Gold fancy border with embossed gold, star point edge trim seal. The authenticating signatures will be by the Guild President**. (**Attachment H)

***Types of Awards:***

**-People’s Choice Award:** A plaque will be presented to the winner of a rod competition that is held during a Regional Event. The competition will be bound by rules established by the event’s committee but will contained at least these minimum rules:

 1) Only one rod may be entered by a participating Guild member in good standing.

 2) The rods will be judged by the participating Members in good standing who are attending the event with only one vote allowed to be made by each member.

 3) The rods will be displayed with a number and will not reveal the builder’s name.

 4) The ballots will be counted by at least two members appointed by the event committee to oversee the People’s Choice Award competition.

The plaques will be procured by the Director of Event Coordination with delivery to the Event Chairman. All People’s Choice Award plaques will be of the same design. (Attachment I) The Event Chairman will coordinate with the Director of Event Coordination to obtain a plaque for their event rod competition.

 -**Outstanding** **Service Awards**:

 Members in good standing who have served in elected or appointed positions and have completed their service at the local, regional, or Guild levels may be recognized with a citation for their outstanding dedicated service. The citation will be prepared on a gold fancy border certificate with gold embossed seal and signed by the President. (Attachment J)

 **NOMINATING PROCEDURES:**

Any official who has served with the member to receive the citation will submit a nomination to the Board of Directors for the approval of this award. The nomination will be in the form of a letter to the Board of Directors which may be mailed in regular mail, emailed, or submitted by filling out a Custom Rod Builders Guild website awards form. The letter should describe the service dates, position, general duties, and notable contributions of the person being nominated.

 **-Awards for Achievement:** A member in good standing may receive awards for single acts of outstanding achievement or for significant contributions over a period of time.

* **Single Acts of Noteworthy Achievement:**

**The Don Morton Outstanding Achievement Award**

Members in good standing may be awarded a plaque with a summary citation for outstanding achievement for a single act. The citation will be included in the plaque’s narrative and not as a separate certificate.

**Criteria for the Don Morton Outstanding Achievement Award:**

 The act must have contributed to the success of a project, event, special activity, or other endeavor that directly benefited the Guild and its members**.**

 **NOMINATING PROCEDURES:**

 Any member of the Board of Directors, Regional Chairman, or Event Coordinator may submit a nomination of a member in good standing to receive this award. The nomination will be in the form of a letter which may be emailed to any member of the Board of Directors that provides the intended recipient’s duties, time period, and accomplishments and a summation of effect of their achievements. The nomination may also be submitted by completing an award form on the Custom Rod Builders Guild website. (Attachment K)

* **Significant Contributions over a period of time:**

 **The Roddy Award**

 Members in good standing who have rendered extraordinary contributions to the Guild and its members over an extended period of time may be presented the Roddy Award. The Roddy Award will be in the form of a plaque with narrative citation**.**

**Criteria for the Roddy Award**

One, or more, of the following factors should be considered in the recommendations for and approval of the Roddy Award:

 -The length of active Guild membership

 -The responsibilities held by the recipient

 -The significance of the accomplishments of the recipient

 -The impact on the direction, capabilities, and mission pursuit by the recipient’s contributions.

 -The level of difficulty, scope of management, and

 effectiveness of the leadership of the recipient.

 -The character, ethics, personal consideration, and mission orientation of the recipient and their contribution to elevating the standards of the Guild.

 **NOMINATING PROCEDURES:**

Any member in good standing may nominate another member in good standing to receive the Roddy Award. Nominations will be submitted during the annual General Elections. Nominations will be submitted electronically by filling out a form provided on the website. The nominations committee that oversees the annual General election will present the nominations for the Roddy Award to an Awards Board consisting of three to five guild members. The Awards Board will present their recommendations to the Board of Directors for decision. Although there will be no established limit to the Roddy awards, the Board will apply a stringent standard during its deliberations. Any nomination that is not approved to receive the Roddy Award may be considered for other awards that are provided in this program. (Attachment L)

**Administrative Procedures:**

***Certificates*:**

Custom Rod Builders Guild certificates will be printed on commercially obtained, decorative bordered, fine quality paper. Border design and color will be consistent with the criteria listed under each type of recognition and award in this program.

**Embossing device:** A commercially procured and embosser with the traditional Custom Rod Builders Guild logo will be used to emboss the seal of all certificates that have been designated to be embellished with a seal.

**Seals:** Commercially procured metallic seals will be obtained with border designs and colors as listed under each type of recognition designated to be embellished with a seal. (Attachment M)

***Plaques*:**

Plaques will be solely procured by the Guild and distributed according and fitting for their purpose.

Plaques will remain in size, type of construction, citation style and wording as indicated in this program. Any deviation will require the approval of the Board of Directors except for personalized entries.

**Attachments:**

A General membership certificate

B Corporate Membership Certificate

C Youth Membership Certificate

D Participation certificate

E Presenter’s certificate

F Event Sponsor certificate

 G Elected or appointed position certificate

H Legacy Legend Hall of Fame

 I People’s Choice Award

 J Outstanding Service Award

 K Don Morton Outstanding Achievement Award

 L Roddy Award

 M Embossed Seal